

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY 5:30 P.M. OCTOBER 24, 1995

PRESENT:

Jim Shaw, Chairman
Steve Bradhurst, Vice Chairman
Joanne Bond, Commissioner
Grant Sims, Commissioner

Judi Bailey, County Clerk
John MacIntyre, County Manager
Madelyn Shipman, Legal Counsel

ABSENT:

Mike Mouliot, Commissioner

The Board met in regular session at the Chateau, 955 Fairway Boulevard, Incline Village, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the agenda for the October 24, 1995 meeting be approved with the following amendments: -- Delete: Item 5A, Resolution finalizing sale of Truckee Meadows Fire Protection District real property; Item 5B, Truckee Meadows Fire Protection District Public Comments; and 16B, Acceptance and Administration of Low-Income Housing Trust Fund.

MINUTES

On motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the minutes of the regular meeting of September 19, 1995 and September 26, 1995, be approved as amended.

PUBLIC COMMENTS

Norman Rosenberg, an Incline Village resident, discussed Washoe County's Capital Improvement Projects (CIP) and requested that the Board include in their CIP, an allocation for the installation of a blinking traffic signal at the High School.

Sam Waldman, a resident of Incline, requested clarification on the 1996 proposed School Bond issue stating that, if Incline should form their own County and their own School District, Incline residents would like an assurance that they would not be saddled with the responsibility of repaying the debt.

Madelyn Shipman, Assistant District Attorney, explained that the Board of County Commissioners does not act on the bond issue and Chairman Shaw encouraged Mr. Waldman to attend a Joint Meeting between the Board and the Washoe County School District on November 8, 1995 at 3:00 p.m., concerning this issue.

Carol Walls, representing the Lakeshore Homeowners Group, thanked the Board for attempting to slow traffic on Lakeshore Drive by marking crosswalks as previously requested by Incline residents. She further discussed minutes of the Incline Village/Crystal Bay Advisory Board wherein discussion was held concerning the installation of temporary stop signs at Village and Mays Boulevards, Jobe's Peak, and a flashing red light at Country Club Drive to further encourage slowing down traffic in the community.

Don Kornreich, an Incline resident, reviewed correspondence distributed to the Board from the Tahoe Regional Planning Agency

concerning funds being contracted out to organizations that are non-prevailing wage organizations and correspondence to the State of Nevada, Department of Transportation, concerning suggestions on implementing a bicycle path from Incline Village to U.S. 50.

95-964 AWARD OF BID - SUN MICROSYSTEMS COMPUTER EQUIPMENT INSTALLATION AND SUPPORT SERVICES - BID NO. 1891-95 M.I.S.

This was the time set to consider awarding of bid, published in the Reno Gazette-Journal on October 11, 1995 for SUN MICROSYSTEMS COMPUTER EQUIPMENT, INSTALLATION AND SUPPORT SERVICES on behalf of the M.I.S. Department for use by the Washoe District Court and Public Defender's Office. Proof was made that due and legal Notice to Bidders had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- Arrowhead Technologies
- NPA West, Inc.
- Unisys Corp.

ESRI, Inc., Infotech Computer, Lan-Tech, Inc., and Sun Microsystems, Inc., failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contract Administrator, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid No. 1891-95 for SUN MICROSYSTEMS COMPUTER EQUIPMENT, INSTALLATION AND SUPPORT SERVICES for the M.I.S. Department and for use by the Washoe District Court and Public Defender's Office, be awarded to Arrowhead Technologies in the net amount of \$80,864.00 in the following manner with quantities revised to reflect only those necessary for the operation of the Facts Case Management System Software for the District Court and Public Defender's Office, previously approved by the Board:

Bid Item #1	1-ea. SparcServer 20	#S20S-712-64-P98	\$20,915.00
Bid Item #2	1-ea. SparcServer 20	#S20S-71-32-P97	13,288.00
Bid Item #3	1-lot Peripheral Components		46,661.00
		TOTAL:	\$80,864.00

It was further ordered that the Purchasing and Contracts Administrator be authorized to execute an Agreement for the procurement of the above items, including a provision to allow the County to purchase additional components identified in the award as may be required and approved during the remainder of FY 95/96 provided there is no increase in price.

95-965 AWARD OF BID - SANITARY SEWER WASTE PUMP AND HAUL - SPANISH SPRINGS - UTILITY

This was the time set to consider award of bid for the Sanitary Sewer Waste Pump and Hauling of Sanitary Sewer Waste from Spanish Springs, Notice to Contractors published in the Reno Gazette-Journal on October 9, 10, 11, 1995. Proof was made that due and legal Notice had been given.

The following bids were received:

Contractor	Bid Amount	Cost Per Gallon
Easy Rooter	\$0.022	

Cold Springs Excavation	0.034
Water Vacuum Truck Service	0.038

Upon recommendation of John Collins, Chief Sanitary Engineer, through Craig McConnell, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, it was ordered that the bid for pumping and hauling of sanitary sewer waste from Spanish Springs be awarded to Easy Rooter, the lowest, responsible responsive bidder in the amount of \$0.022 per gallon; that Chairman Shaw be authorized to execute the contract documents upon their receipt; and that the Chief Sanitary Engineer be authorized to issue the Notice to Proceed.

It was noted that an Agreement between Washoe County, HAWCO Investment and Development Company and North Springs Estates, LTD., entered into on August 15, 1995, specifies that developers shall pay the County one-half of the actual cost of interim service until such time that the offsite improvements they are responsible for are completed; that beyond that, the County will be responsible for the full cost of interim service until the Sparks Northeast Interceptor is completed; that the hauling operation is estimated to commence on November 15, 1995; that developer offsite improvements are estimated to be completed on December 15, 1995; and that the Sparks Northeast interceptor is estimated for completion on January 15, 1996.

95-966 AWARD OF CONSTRUCTION BID - SOUTH TRUCKEE MEADOWS SEWAGE TREATMENT PLANT BIOSOLIDS SLUDGE HOLDING BEDS

This was the time to consider award of bid for the construction of the South Truckee Meadows Sewage Treatment Plant Biosolids Sludge Holding Beds, Notice to Contractors for receipt of sealed proposals having been published in the Reno Gazette-Journal on September 29, October 2, 3, 4, 6, 9, 10, 1995. Proof was made that due and legal Notice had been given.

The following bids were received:

Engineer's Estimate	\$94,200.00
Contractor	Bid
T.E. Bertagnolli Associates	\$84,000.00
Granite Construction	\$99,099.00

Upon recommendation of John Collins, Chief Sanitary Engineer, through Craig McConnell, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, it was ordered that the bid for construction of the South Truckee Meadows Sewage Treatment Plant Biosolids Sludge Holding Beds be awarded to T.E. Bertagnolli Associates, the lowest, responsible, responsive bidder in the amount of \$84,000; that Chairman Shaw be authorized to execute the contract documents upon their receipt; and that the Chief Sanitary Engineer be authorized to issue the Notice to Proceed.

95-967 TRAVEL

On motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, it was ordered that the following travel requests and advancement of travel funds be approved:

Name	Department	Destination	Date	Amount
M. Caldwell	Sheriff	Jacksonville, FL	12/10/95 - 12/15/95	\$1,200.00
R. Campbell	Sheriff	Las Vegas, NV	11/28/95 - 12/02/95	450.00
K. Lepori-Cordisco	District Attorney	Denver, CO	11/06/95 - 11/08/95	648.00
D. Cunningham	Health	Laughlin, NV	11/14/95 - 11/17/95	98.00

95-968 CORRECTION OF FACTUAL ERRORS - 1995/96 SECURED AND UNSECURED TAX ROLL

Upon recommendation of Jean Tacchino, Assistant Chief Deputy Assessor, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that corrections of factual errors for the 1995 Secured Roll (Nos. 249 250) and 1995/96 Unsecured Roll (I.D. #2/569-010) as reflected in roll change requests placed on file with the Clerk, be corrected for the reasons indicated thereon and mailed to property owners.

95-969 BILL NO. 1116 - AMENDING WCC CHAPTER 65 - ESTABLISHMENT OF 911 TELEPHONE ENHANCEMENT ADVISORY COMMITTEE

County Manager, John MacIntyre, reviewed background information and answered questions of the Board concerning the proposed ordinance.

Bill No. 1116, entitled, "AN ORDINANCE AMENDING CHAPTER 65 OF THE WASHOE COUNTY CODE PROVIDING FOR THE ESTABLISHMENT OF A 911 TELEPHONE ENHANCEMENT ADVISORY COMMITTEE; PROVIDING DEFINITIONS; REQUIRING A SURCHARGE ON CUSTOMER BILLS; ADVISORY COMMITTEE MEMBERSHIP, QUALIFICATIONS, TERMS; REMOVAL AND ROTATING CHAIRMANSHIP; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO," was introduced by Commissioner Bradhurst, the title read to the Board and legal notice for final action of adoption directed.

95-970 CITY OF RENO - PARADISE PARK MASTER PLAN - PARKS

Karen Mullen, Assistant Parks Director, reviewed Reno City Council minutes dated July 11, 1995 concerning adoption of the Paradise Park Master Plan explaining that the Master Plan had been adopted with the exclusion of a funding mechanism.

In response to Commissioner Sims inquiry concerning the status of meetings between the three entities regarding the consolidation of parks and recreational facilities, Ms. Mullen explained that meetings concerning this issue had tapered off, and Gary Goelitz, Finance Division, advised that a report will be presented to the Board concerning this issue in December.

Following discussion, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that the City of Reno's Paradise Park Master Plan, be approved.

It was noted that the City of Reno is not requesting financial support from the County; that the estimated cost of construction is \$5,000,000; that they have received a \$300,000 Community Block Grant for the project; and that they are working with local service clubs and foundations to obtain donations.

95-971 OVERVIEW AND UPDATE - TAHOE COMMUNITY PLANS AND ADOPTION PROCESS - BUILDING SAFETY

Romany Woodbeck, Department of Comprehensive Planning, reviewed background material contained in a staff report dated October 13, 1995 concerning this item and answered questions of the Board. She explained that the four Tahoe Community Plan Areas include North Stateline, Incline Village Commercial, Incline Village Tourist, and Ponderosa Ranch; that the plans are a joint effort between the County, the Tahoe Regional Planning Agency (TRPA), and the Incline Village/Crystal Bay Community Plan Team (Plan Team); that these areas are generally neighborhoods predominantly consisting of commercial land uses; and that the community plans define existing conditions, policies, action programs and methods for implementation.

Following discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that an Overview and Update of the Tahoe Community Plans and Adoption Process be accepted, as outlined by staff.

95-972 STATUS REPORT - BUILDING PERMIT PROCESS - DAN TONNEMACHER - BUILDING SAFETY

Jess Traver, Building Safety Division, reviewed Washoe County Building and Safety Division Goals and Action Plan (1995/96). Mr. Traver explained that previous concerns expressed by Dan Tonnemacher, an architect and builder residing in Incline Village, had been addressed and incorporated in the plan.

Commissioner Sims commended Mr. Traver for his efforts in formulating the Action Plan and working with members of the building industry in an attempt to improve customer service, and Commissioner Bradhurst requested that copies of the Plan be provided to Citizens Advisory Boards.

Following discussion, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that the Status Report concerning the building permit process be accepted as recommended by staff.

95-973 MEMORANDUM OF UNDERSTANDING - TAHOE REGIONAL PLANNING AGENCY - STREAMLINING BUILDING PERMIT PLAN CHECK PROCESS, APPROVAL OF NEW PLANS EXAMINER AND RELATED EQUIPMENT CONTINGENCY TRANSFER - FINANCE

Gary Goelitz, Finance Division, reviewed information contained in a staff report and answered questions of the Board concerning a proposed Memorandum of Understanding (MOU) between Washoe County and the Tahoe Regional Planning Agency (TRPA) for the purpose of streamlining the building permit plan check process, the approval of a new Plans Examiner position, related equipment, a contingency transfer and revisions reflecting editorial changes in the MOU requested by Jerry Wells, Deputy Director for the Tahoe Regional Planning Agency. Mr. Goelitz advised that the Building and Safety Division as well as the Finance Division view the document as an initial step, not a final step in the overall process; and that issues relating to site assessment, transfer of coverage and Bailey Land Classification Verification still need to be addressed with the Tahoe Regional Planning Agency.

Mr. Goelitz further explained that TRPA has requested that the County adopt the Memorandum of Understanding as proposed; that TRPA would encourage that staff demonstrate credibility in terms of being able to deliver reliable, competent service; that if this is demonstrated, they would be more likely to cooperate with the County in resolving issues concerning site assessments, transfer of coverage and Bailey Land Classification. He advised that the issue is not solely regarding assumption responsibility from TRPA; and that although this is an important goal, completion of the plan checking of single family and multiple family dwelling building permit plans at the Incline Village office, in lieu of bringing them to Reno, is equally important. Mr. Goelitz advised that they are currently recruiting for the Plans Examiner position and would like the position filled by December 1, 1995, noting that the individual will work out of the Building Safety Division at Incline.

Gene Oman, Administrative Building Inspector, Incline Village office, clarified for Commissioner Sims that Qualified Exempt Activities are activities which occur within the footprint of the building and do not enlarge the outside dimensions of building in height, length or width and pertains primarily to interior remodels.

Following discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, it was ordered that a Memorandum of Understanding between Washoe County and the Tahoe Regional Planning Agency, concerning streamlining the building permit plan check process, be approved and Chairman Shaw authorized to execute, when presented; that a Plans Examiner position and related equipment be approved; that staff evaluate alternative funding mechanisms; and that the following account transactions be authorized:

Decrease		Increase	
001-1890-7328	\$31,600.00	001-1545-7001	\$19,550.00
		001-1545-7042	1,300.00
		001-1545-7048	3,700.00
		001-1545-7382	1,850.00
		001-1545-7802	2,500.00
		001-1545-7820	2,700.00

It was noted that this action is contingent upon the Tahoe Regional Planning Agency's approval of the Memorandum of Understanding and Washoe County and the Tahoe Regional Planning Agency executing a Side Letter Agreement holding Washoe County harmless for TRPA Code interpretations.

It was further noted that the addition of the Plans Examiner position will reduce the contingency fund by \$33,000 from \$768,983 to \$735,983.

95-974 INTERLOCAL COOPERATIVE AGREEMENT - STATE OF NEVADA, DEPARTMENT OF TRANSPORTATION INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT - DESIGN, CONSTRUCTION MAINTENANCE OF BICYCLE/PEDESTRIAN PATH - STATE ROUTE 28 - PUBLIC WORKS

Craig McConnell, Public Works Director, reviewed the proposed Agreement concerning design, construction and maintenance of bicycle/pedestrian paths along State Route 28 in Incline Village. Mr. McConnell then reviewed a memorandum dated October 23, 1995 addressed to Commissioner Bradhurst, in response to his inquiry concerning the use of Tahoe Regional Planning Agency (TRPA) funds for project

landscaping, advising that it is his understanding that the TRPA is not opposed to using their funds for this purpose; and that he should have a formal response concerning this issue following the TRPA meeting scheduled for October 25, 1995.

Following discussion, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, it was ordered that an Interlocal Agreement between Washoe County, the State of Nevada Department of Transportation, and the Incline Village General Improvement District, concerning design, construction and maintenance of bicycle- pedestrian paths along State Route 28 within Incline Village, be approved and Chairman Shaw be authorized to execute.

95-975 AGREEMENT - RESIDENTIAL TAX CREDIT - HIDDEN MEADOW PROJECT - PARKS

Karen Mullen, Assistant Parks Director, was present to answer questions of the Board concerning this item.

Following discussion, on motion by Commissioner Sims, seconded by Commissioner Bond, which motion duly carried, it was ordered that an Agreement between Washoe County and Hidden Meadows, Ltd., concerning a provision for Residential Construction Tax Credit for the Hidden Meadow Project, a residential development, consisting of approximately 109 units situated on +37 acres of passive park/open space, along Steamboat Creek, be approved and Chairman Shaw be authorized to execute.

95-976 WATER RIGHTS DEED, WATER SALE AGREEMENT - SCOTT AND JOLEEN MEADOWS - SIERRA PACIFIC POWER COMPANY

Upon recommendation of John Collins, Chief Sanitary Engineer, through Craig McConnell, Public Works Director, it was ordered that a Water Rights Deed between Scott and Joleen Meadows and Washoe County for 1.11 acre-feet being a portion of Claim 331; and Water Sale Agreement between Sierra Pacific Power Company and Washoe County, be approved; that Chairman Shaw be authorized to execute the Water Rights Deed and Water Sale Agreement; and that the Chief Sanitary Engineer be directed to record the Water Rights Deed and Water Sale Agreement with the County Recorder.

It was noted that the water rights are being dedicated in support of Scott and Joleen Meadows residence.

95-977 WATER RIGHTS GRANT, BARGAIN AND SALE DEED - SPANISH SPRINGS ASSOCIATION - SPANISH SPRINGS VILLAGE - UNIT 7

Upon recommendation of John Collins, Chief Sanitary Engineer, through Craig McConnell, Public Works Director, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, it was ordered that a Water Rights Grant, Bargain and Sale Deed for 14.56 acre-feet of water rights from a portion of permit 48919, Certificate 11948, between Spanish Springs Association, a Nevada general partnership, as Grantor and Washoe County as Grantee, be approved; that Chairman Shaw be authorized to execute the Water Rights Grant, Bargain and Sale Deed; and that the Chief Sanitary Engineer be directed to record the Water Rights Deed with the County Recorder.

It was noted that the water rights are being dedicated in support of Spanish Springs Village, Unit 7.

95-978 TAHOE REGIONAL PLANNING AGENCY (TRPA) - REVISION - REQUEST FOR RELEASE OF WASHOE COUNTY/TRPA MITIGATION FUNDS - AIR QUALITY IMPROVEMENT PROJECTS - PLANNING

Romany Woodbeck, Department of Comprehensive Planning, reviewed material contained in a staff report concerning this item dated October 13, 1995 and answered questions of the Board.

Following discussion, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that the request to the Tahoe Regional Planning Agency (TRPA) for release of Washoe County/TRPA mitigation funds for air quality improvement projects be revised as follows:

PROJECT REF#	IMPROVEMENT 1994 COMMISSION 1995	PROPOSED PROJECT	ENDORSED REVISION	
1	ISTEA Enhancement Project	\$100,000.00	\$125,000.00	Local Match
2	New Pedestrian Paths on Highway 28	\$244,400.00	\$244,400.00	
3	ISTEA Scenic Byway Project	-0-	\$ 60,000.00	Local Match
4	Lake Lapper Transit Service - County Share	\$ 31,200.00	-0-	
5	Reconstruction of Existing Bicycle Paths	\$120,000.00	\$120,000.00	
6	TART Office/Maintenance Facility - County Share	\$140,000.00	\$140,000.00	
7	IVGID Passenger Van for Recreation Programs	\$ 28,000.00	\$ 28,000.00	
	Total Air Quality Funds Requested:	\$663,600.00	\$689,400.00	

It was noted that the above-referenced revisions are based on revised matching fund requirements and available funding projections.

95-979 GRANT FUNDING - STATE OF NEVADA - DRUG COURT - DISTRICT COURT

County Manager John MacIntyre, reviewed information contained in a staff report from Cathy Krolak, Court Administrator, dated October 10, 1995 concerning this item, which outlined that effective July 1, 1995, Assembly Bill No. 88 appropriated from the state general fund to the Second Judicial District Court \$100,000 for the purpose of establishing a program of treatment for the abuse of alcohol or drugs (drug court), and that this appropriation must be expended by June 30, 1997.

On motion by Commissioner Bond, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that a grant fund in the amount of \$100,000 from the State of Nevada to the Second Judicial District Court for the establishment of a drug court (a program of treatment for the abuse of alcohol or drugs), be approved; and that the following account transactions be authorized:

Revenue		Expense	
Account	Amount	Account	Amount
121051-4302	\$100,000.00	121051-7103	\$100,000.00

95-980 LONG-RANGE FACILITIES PLAN - CRIMINAL JUSTICE SYSTEM

John MacIntyre, County Manager, advised that at yesterday's caucus, the Board had revised the Long-Range Facilities Plan for the Criminal Justice System to a ten-year plan instead of a twenty-year plan as previously recommended by staff.

Gary Goelitz, Finance Division, answered questions of the Board concerning recommendations contained in his report concerning the Plan for the Criminal Justice System.

Commissioner Sims suggested obtaining input regarding the Plan from the Citizens Task Force on Regionalization of Law Enforcement Activities, and Commissioner Bradhurst recommended providing a copy of the Facilities Plan to Consultant, David Bennett for his input. He further suggested presenting the plan to the Criminal Justice Advisory Committee at their next meeting, adding that he would be desirous of having the Plan completed by the beginning of February, 1996.

Following discussion, on motion by Commissioner Sims, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that the report and recommendations concerning Long-Range Facilities and Staffing Plan for the Criminal Justice System, be accepted as recommended by staff.

There being no further business to come before the Board, the meeting adjourned at 7:45 p.m.

JAMES M. SHAW, CHAIRMAN
Washoe County Commission

ATTEST: JUDI BAILEY, County Clerk